



TO: Club Presidents

FROM: Ric Plante, Director of Coaching

RE: Application to host a D or E License or Youth Module

If you are interested in hosting a D, E or Youth Module Course please read the enclosed information thoroughly and return the application.

While all applications will be reviewed, only a limited number will be approved.

Thank you for your interest in MYSA Coaching School. Please make sure that you read all of the attached information carefully before returning the application to host. If you have any questions please contact Karen Grenager 406-649-6283 or momsocc@aol.com or Ric Plante 406-585-7171 or mplantetss@aol.com.

If you are interested in advanced player clinics for your club please contact Ric Plante. This is a great event for players and coaches especially when linked with a match analysis.

Responsibilities and Conditions for Hosting a 'D' License Course

The Host Club, in administrating this 'D' License course will:

- 1) Not conduct the course without Montana Youth Soccer approval of dates, site and Staff Coaches.
- 2) In the event of any changes to staff, locations, or dates, submit an amended host application for approval before proceeding with the course.
- 3) Request to host a course must be made 4 months in advance. A minimum of 12 candidates are required. The host club will be in charge of providing a facility large enough to accommodate all coaches for indoor training in the event of inclement weather a classroom for lecture as well as a TV and VCR.
- 4) Take financial, administrative, and legal liability for conducting the course.
- 5) Utilize the attached MYSA Coaching School Application form and ensure all candidates meet the eligibility requirements. **Applicants must be at least 17 years of age and must have held an 'E' license for a minimum of twelve (12) months. A copy of their 'E' license or waiver must be attached to their application. Only the DOC of Montana Youth Soccer may approve waivers.**
- 6) The cost is \$125.00 per candidate for the 'D' course payable to 'MYSA'
- 7) Inform candidates that the DOC of MYSA will process all candidate course work, and mail the appropriate correspondence and certificates to the coaches. This process takes up to 30 days after the course is completed.
- 8) You will be responsible for all costs associated with accommodations for each staff coach.
- 9) Submit a \$250.00 deposit with the completed application. The deposit will be applied to the final balance due to MYSA at the completion of the course. If for any reason the host club cancels the course, the deposit will be forfeited.
- 10) 'D' course schedule is as follows:

Friday 6:00 – 9:30 pm First Friday only

Saturday 8:00 – 6:00 pm Includes lunch break
Sunday 8:00 – 3:00 pm Includes lunch break

It is recommended that you collect the registration fee in advance from candidates to help insure attendance. Reimbursement can be made upon completion of the course.

'D' License Course Eligibility

Applicants must be at least 17 years of age and hold an 'E' license for a minimum of 12 months. A copy of their 'E' license must be attached to each candidate's application. The 'E' license certification may be waived by MYSA only under one of the following conditions:

1. License or Diploma
Candidate must show proof of out- of- state 'E' License or foreign license/ diploma.
(Foreign License will be evaluated by State Director of Coaches)
NSCAA Regional Diploma (must provide copy of diploma)
2. Playing Experience
4 years Collegiate Varsity Program, 2 years Professional or 2 years U.S. National team (applicant must submit proof such as copies of contract)
Top level Club and/ or Adult Amateur
3. Coaching Experience
Candidate must have 2 or more years coaching at Collegiate Level or 4 years or more at High School level.

WAIVERS WILL ONLY BE GRANTED BY THE DOC OF MONTANA YOUTH SOCCER. CLUB DIRECTORS OF COACHING OR INSTRUCTIONAL STAFF COACHES MAY NOT GRANT WAIVERS.

HOST APPLICATION FORM

CLUB HOSTED 'D' COACHING COURSE

The following club _____ requests approval to host a ***'D' License:***

1st Choice _____ to _____ at _____
DATE LOCATION

2nd Choice _____ to _____ at _____
DATE LOCATION

**** The course must be 36 hours in length. No exceptions will be made.**

How many 'E' courses have you hosted in the past two years? _____

Number of candidates awarded an 'E' license in your club in the past 2 years? _____

How many coaches holding an 'E' license are currently coaching in your club? _____

Approximately how many candidates are eligible for the 'D' License course in your club?

How many can you reasonably guarantee to attend the course if you are awarded a 'D' License?

The "Site Coordinator" for the course will be (main contact):

NAME _____ TITLE _____

ADDRESS _____ HOME # _____

CITY/STATE/ZIP _____ OFFICE # _____

E-MAIL ADDRESS _____ FAX NUMBER _____

The "Site Coordinator" contact information will be included on our MYSA web site to advertise the course.

The administrative responsibilities and conditions to host a 'D' , 'E' , and/or a Youth Module Course have been read and are clearly understood, and will be upheld in conduction this 'D' , 'E' and/or Youth Module Course if it is approved.

Application submitted by:

NAME/TITLE _____

CLUB _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE NUMBER _____

E-MAIL _____

The completed application must be accompanied by a \$250.00 deposit for the 'D' or 'E' Course, which will be applied to the final balance due to MYSA at the completion of the course. If for any reason the club cancels the course, the deposit will be forfeited. There is no deposit necessary for the Youth Module Course.

Please return the application and deposit to:

Montana Youth Soccer
Attn: Karen Grenager
P.O. Box 386
St Regis, MT 59866